

THE GRAVITY IMPLEMENTATION & VERIFICATION DASHBOARD

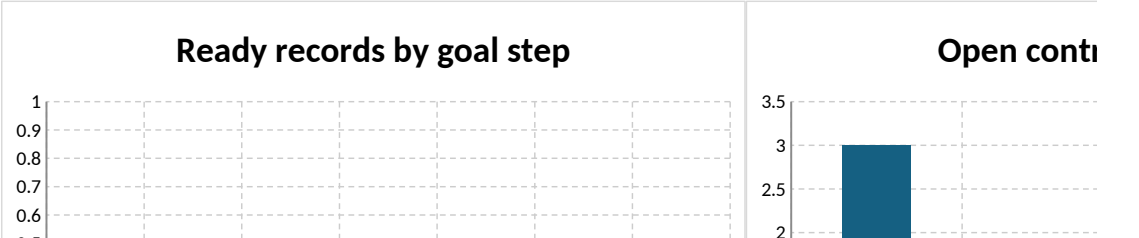
Release 1.2 | Goal, gap, standard, build, training, operation, verification, correction, certification, renewal

APPROVED GOALS	CONTROLLED STANDARDS	APPROVED EVIDENCE PLANS	PILO
0	0	0	
COMPETENCY READY	ROLLOUT WAVES READY	AVERAGE ADOPTION	OPEN CORR
0	0	0%	
OVERDUE ACTIONS	OPEN AUDIT FINDINGS	INTERNALLY CERTIFIED	FAILED CO
0	0	0	

MANAGEMENT SIGNAL

Blank is not green. Clear the installation checks in order: approved goal, controlled standard, approved evidence plan. Then use the seven-step goal path, the weekly review, corrective-action efi internal readiness gate to choose the next controlled move.

Goal Step	Ready Records	Control	Exceptions
Name the Goal	0	Checks	3
Face the Gap	0	Corrective actions	0
Set the Standard	0	Audit findings	0
Build the System	0	Actions	0
Train the People	0		
Work the Standard	0		
Protect the Progress	0		



START HERE

Use this workbook as the live control for one or more approved Gravity implementations

[OPEN LINKED GRAVITY GLOSSARY →](#)

SEVEN-STEP USE

1	Name the Goal	Complete IV01-IV04; approve outcome, scope, owner, dependencies, measures.
2	1.2	Complete IV05-IV08; establish evidence, cause, barriers, readiness, priority sequence.
3	Set the Standard	Complete IV09-IV12; control criteria, source, version, evidence, exceptions, and change.
4	Build the System	Complete IV13-IV17; map controls, assign owners, confirm resources, configure records, pilot.
5	Train the People	Complete IV18-IV21; prepare roles and trainers, demonstrate competency, activate support.
6	Work the Standard	Complete IV22-IV25; roll out in waves, run implementation review, verify adoption, correct issues.
7	Protect the Progress	Complete IV26-IV30; audit, verify outcomes, sign readiness, sustain, renew.
WEEKLY	Operate	Review Dashboard, Implementation Review, Corrective Actions, Action Log, and Checks.
BOUNDARY	Internal readiness	GRV-IV does not create legal, regulatory, ISO, financial, employment, food-safety, or third-party certification.

GRV-IV TOOL INDEX

Thirty tools across the seven-step Gravity goal path

[OPEN LINKED GRAVITY GLOSSARY](#)

Tool ID	Goal Step	Tool Name	Owner	Frequency
GRV-IV01	Name the Goal	Goal & Outcome Charter	Executive Sponsor	Per implementation
GRV-IV02	1.2	Stakeholder & Decision Owner Map	Implementation Lead	Per implementation; update on change
GRV-IV03	Name the Goal	Scope, Boundary & Dependency Record	Implementation Lead	At charter; on change
GRV-IV04	Name the Goal	Implementation Case & Success Measures	Sponsor/Finance Owner	At approval; quarterly
GRV-IV05	Face the Gap	Current-State Evidence Review	System Owner	At baseline; major review
GRV-IV06	Face the Gap	Gap, Cause & Constraint Analysis	Implementation Lead	Per material gap
GRV-IV07	Face the Gap	Risk, Barrier & Readiness Assessment	Risk/System Owner	Before design and launch
GRV-IV08	Face the Gap	Priority & Sequencing Decision	Sponsor/Implementation Lead	At planning; on material change
GRV-IV09	Set the Standard	Standard Definition & Acceptance Criteria	System Owner	Before build; on revision
GRV-IV10	Set the Standard	Source Authority & Version Control Record	Standards Owner	Per controlled standard
GRV-IV11	Set the Standard	Evidence, Measurement & Sampling Plan	Verification Lead	Before pilot; on measure change
GRV-IV12	Set the Standard	Approval, Exception & Change-Control Plan	Change Authority	Before launch; per change
GRV-IV13	Build the System	Process & Control Design Map	Process Owner	During design; annual
GRV-IV14	Build the System	Ownership, RACI & Escalation Matrix	Implementation Lead	Before pilot; on role change
GRV-IV15	Build the System	Resource, Capacity & Budget Readiness	Sponsor/Resource Owners	Before pilot and launch
GRV-IV16	Build the System	Tool, Form & Record Configuration	System/Records Owner	Before pilot; on change
GRV-IV17	Build the System	Pilot & Prelaunch Readiness Review	Sponsor/Verification Lead	Before launch
GRV-IV18	Train the People	Role-Based Learning & Communication Plan	Training/Communication Owner	Before rollout; on change
GRV-IV19	Train the People	Trainer Readiness & Delivery Control	Training Owner	Before each delivery cycle
GRV-IV20	Train the People	Practice, Demonstration & Competency Record	Trainer/System Owner	Per required competency
GRV-IV21	Train the People	Support, Reinforcement & Adoption Plan	Manager/System Owner	At rollout; weekly until stable
GRV-IV22	Work the Standard	Launch & Controlled Rollout Plan	Implementation Lead	Per rollout
GRV-IV23	Work the Standard	Daily/Weekly Implementation Control	System Owner	Daily/weekly during rollout
GRV-IV24	Work the Standard	Observation & Adoption Verification	Verification Lead	Per sample plan
GRV-IV25	Work the Standard	Issue, Exception & Corrective Action Record	System Owner	Per issue or exception
GRV-IV26	Protect the Progress	Internal Audit & Evidence Review	Audit/Verification Lead	Quarterly/annual; risk-based
GRV-IV27	Protect the Progress	Effectiveness & Outcome Verification	Sponsor/System Owner	At milestone; quarterly
GRV-IV28	Protect the Progress	Readiness Certification & Management Sign-Off	Executive Sponsor	At gate; annual renewal
GRV-IV29	Protect the Progress	Sustainment, Review & Improvement Plan	System Owner	At handoff; quarterly
GRV-IV30	Protect the Progress	Annual System Renewal & 180-Day Roadmap	Executive Sponsor	Annual

LINKED GRAVITY GLOSSARY

Controlled definitions for this system. Select a term from Start Here to open this reference.

Glossary ID	Term	Gravity definition	Primary system use
GLOSS-001	Accountable owner	The person ultimately responsible for ensuring that a required result is achieved. Work may be assigned to others, but accountability remains with this person.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-002	Action owner	The person assigned to complete a specific action, provide the required evidence, and report its status by the due date.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-003	Adoption	Consistent use of an approved standard, process, or tool by the people and locations expected to use it.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-004	1.2	YES responses across available, understood, used, recorded, supported, and result achieved divided by six.	Implementation & Verification
GLOSS-005	Approval	A documented decision by a person with the authority to accept, reject, release, or change a defined item.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-006	Approved version	The currently authorized form, standard, process, workbook, or document identified through version control.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center

GLOSS-007	Archive	A protected location for superseded or inactive records that must be retained but must not be mistaken for the current version.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-009	Authority	The legitimate right to make, approve, stop, escalate, or change a decision within defined limits.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-012	Baseline	The documented starting condition used to compare later performance, adoption, risk, or results.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-018	Closeout	The documented decision that an action, issue, incident, or implementation is complete, including evidence, verification, date, and remaining follow-up.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-020	Competency	Demonstrated ability to perform a defined task or make a defined decision to the required standard under appropriate conditions.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-022	Control	A designed action, rule, approval, check, restriction, or record intended to prevent, detect, correct, or contain an unacceptable result.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-026	Corrective action	A documented response intended to eliminate, reduce, or control the cause of a confirmed problem, with an owner, due date, evidence, and effectiveness review.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center

GLOSS-027	Corrective action complete	Correction and effectiveness evidence are recorded with verification and close date.	Implementation & Verification
GLOSS-029	Decision rights	The defined boundaries identifying who may decide, approve, recommend, perform, stop, or escalate a matter.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-031	Dependency	A person, supplier, utility, system, facility, record, or resource required for an activity to operate successfully.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-033	Due date	The approved date by which an assigned action or decision must be completed or escalated.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-034	Escalation	A controlled transfer of a decision or issue to a person with greater authority, expertise, or responsibility because a threshold, deadline, risk, or boundary has been reached.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-036	Evidence	Reliable information showing what occurred, what was decided, whether a requirement was met, or whether a result was achieved.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-038	Exception	An approved, limited, and time-bound departure from a standard, supported by authority, rationale, compensating controls, and review.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-041	Failed check	Missing, incomplete, expired, overdue, or exception evidence requiring review.	Implementation & Verification

GLOSS-043	Frequency	The required completion rhythm for a control or tool, such as per event, daily, weekly, monthly, quarterly, annually, or when a defined change occurs.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-044	Goal	A defined result the restaurant intends to achieve, supported by scope, ownership, measures, timing, and acceptance criteria.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-045	Gravity standard	An approved Gravity requirement or operating expectation that remains subordinate to applicable law, regulation, official authority, contract, and platform rules.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-047	Implementation	The controlled process of turning an approved goal or standard into configured tools, trained behavior, operating practice, evidence, verification, and sustainment.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-051	Internal audit	A structured review of selected evidence and controls performed to determine whether an approved requirement is being followed and supported.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-052	Internal certification	Management sign-off for a defined scope and period against GRV-IV criteria.	Implementation & Verification
GLOSS-057	Material change	A change significant enough to affect authority, risk, results, people, guests, systems, records, training, contracts, or operating controls.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center

GLOSS-072	Pilot	A limited, controlled test used to identify defects, resource needs, training gaps, and evidence before wider rollout.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-075	Qualified review	Review by a person with the required professional knowledge, organizational authority, license, certification, or subject-matter responsibility.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-078	Ready record	Required fields and approval/evidence conditions for that register are complete.	Implementation & Verification
GLOSS-080	Record	Retained information documenting an input, action, decision, approval, exception, result, or verification.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-081	Recovery	The controlled restoration of operations, technology, records, facilities, finances, staffing, or other capabilities after disruption.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-086	Review cadence	The approved schedule for examining a record, source, control, result, or standard and deciding whether action is required.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-092	Scope	The defined locations, roles, activities, records, time period, systems, and exclusions covered by a decision or implementation.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center

GLOSS-095	Standard	An approved requirement or expectation used to guide work and evaluate conformance.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-097	System owner	The person accountable for the integrity, current version, controls, evidence, performance, and renewal of a defined system.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-100	Trigger	A defined event, condition, threshold, date, or signal that requires a tool, review, decision, action, or escalation.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-101	Unknown	Evidence is not known or available; it is not zero, no, or not applicable.	Implementation & Verification
GLOSS-103	Verification	A fact-based check confirming that a required action occurred and met the defined acceptance criteria.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center
GLOSS-104	Version control	The method used to identify, approve, release, replace, archive, and trace changes to controlled materials.	Growth & Sales Building, Guest Relationship & Retention, Implementation & Verification, Manager Development, Restaurant Performance & Profitability, Risk & Continuity, Standards & Intelligence Center

SETTINGS & CONTROLLED DEFINITIONS

Approve goals, owners, system boundaries, decision language, and evidence states before reliance

IMPLEMENTATION SETTINGS					
Setting	Value	Owner	Source/Authority	Review	Notes
Workbook version	1.2	System Owner	Approved master	Annual	Do not rename sheets or formula columns
Default implementation review	Weekly	Implementation Lead	GRV-IV23	Quarterly	Increase frequency during launch
Default audit frequency	Quarterly	Verification Lead	GRV-IV26	Annual	Risk-based
Default certification period	12 months	Executive Sponsor	GRV-IV28	Annual	Internal readiness only
Goal ID pattern	GOAL-YYYY-NNN	Implementation Lead	GRV-IV01	Annual	Controlled identifier
Evidence sufficiency	Decision-specific	Verification Lead	GRV-IV11	Per plan	Record limitations
Unknown state	UNKNOWN	System Owner	Approved definition	Annual	Never convert unknown to zero

APPROVED STATE LISTS			
Readiness	Evidence	Risk	Decision
NOT STARTED	NOT COLLECTED	LOW	PROCEED
IN PROGRESS	COLLECTED - UNVERIFIED	MODERATE	PROCEED WITH CONDT
READY WITH CONDITIONS	VERIFIED - LIMITED	HIGH	REVISE
READY	VERIFIED - SUFFICIENT	CRITICAL	RETEST
COMPLETE	SUPERSEDED		PAUSE
PAUSED	RESTRICTED REVIEW		STOP
STOPPED			ESCALATE
			CERTIFY
			RENEW

GOAL, OUTCOME, SCOPE & DEPENDENCIES

[illegible]

GOAL, OUTCOME, SCOPE & DEPENDENCIES

GRV-IV01 and IV03 | Define the result before implementation activity

[illegible]

STAKEHOLDER, OWNER & DECISION AUTHORITY MAP

[illegible]

STAKEHOLDER, OWNER & DECISION AUTHORITY MAP

[illegible]

IMPLEMENTATION CASE & SUCCESS MEASURES

GRV-IV04 | *Connect value, process, burden, and safeguards*

[illegible]

IMPLEMENTATION CASE & SUCCESS MEASURES

GRV-IV04 | Connect value, process, burden, and safeguards

[illegible]

CURRENT STATE, GAP, CAUSE & CONSTRAINT

[illegible]

RISK, BARRIER & READINESS ASSESSMENT

GRV-IV07 | Preserve dissent and control material barriers before launch

[illegible]

RISK, BARRIER & READINESS ASSESSMENT

GRV-IV07 | Preserve dissent and control material barriers before launch

[illegible]

PRIORITY & SEQUENCING DECISIONS

GRV-IV08 | Use impact, urgency, dependency, effort, risk, and reversibility

[illegible]

PRIORITY & SEQUENCING DECISIONS

GRV-IV08 | Use impact, urgency, dependency, effort, risk, and reversibility

[illegible]

THE STANDARD, ACCEPTANCE CRITERIA & VERSION CONTROL

[illegible]

EVIDENCE, MEASUREMENT & SAMPLING PLAN

[illegible]

APPROVAL, EXCEPTION & CHANGE CONTROL

GRV-IV12 | Time-limit exceptions and re-verify material changes

[illegible]

APPROVAL, EXCEPTION & CHANGE CONTROL

GRV-IV12 | Time-limit exceptions and re-verify material changes

[illegible]

PROCESS & CONTROL DESIGN MAP

GRV-IV13 | Make inputs, control points, evidence, and failure modes explicit

[illegible]

PROCESS & CONTROL DESIGN MAP

[illegible]

OWNERSHIP, RACI & ESCALATION MATRIX

[illegible]

OWNERSHIP, RACI & ESCALATION MATRIX

[illegible]

RESOURCE, CAPACITY & BUDGET READINESS

[illegible]

RESOURCE, CAPACITY & BUDGET READINESS

GRV-IV15 | Verify the means to operate before launch

[illegible]

TOOL, FORM & RECORD CONFIGURATION

[illegible]

TOOL, FORM & RECORD CONFIGURATION

[illegible]

PILOT & PRELAUNCH READINESS

[illegible]

ROLE-BASED LEARNING & COMMUNICATION PLAN

[illegible]

ROLE-BASED LEARNING & COMMUNICATION PLAN

[illegible]

TRAINER READINESS, DELIVERY & COMPETENCY

GRV-IV19 and IV20 | Practice and demonstration—not attendance alone

[illegible]

TRAINER READINESS, DELIVERY & COMPETENCY

[illegible]

SUPPORT, REINFORCEMENT & ADOPTION PLAN

[illegible]

LAUNCH & CONTROLLED ROLLOUT PLAN

GRV-IV22 | Wave entry criteria, support, rollback, and go/no-go

[illegible]

LAUNCH & CONTROLLED ROLLOUT PLAN

GRV-IV22 | Wave entry criteria, support, rollback, and go/no-go

[illegible]

DAILY/WEEKLY IMPLEMENTATION CONTROL

GRV-IV23 | Review exceptions and decisions—not activity theater

[illegible]

DAILY/WEEKLY IMPLEMENTATION CONTROL

[illegible]

OBSERVATION & ADOPTION VERIFICATION

GRV-IV24 | Test availability, understanding, use, records, support, and results

[illegible]

OBSERVATION & ADOPTION VERIFICATION

[illegible]

ISSUE, EXCEPTION & CORRECTIVE ACTION

GRV-IV25 | Close only after effectiveness is verified

[illegible]

INTERNAL AUDIT & EVIDENCE REVIEW

GRV-N26 } Criteria, sample, competent review, findings, limitations, follow-up

[illegible]

EFFECTIVENESS & OUTCOME VERIFICATION

GRV-IV27 | Verify results, balancing effects, burden, harm, and limitations

[illegible]

INTERNAL READINESS CERTIFICATION & SIGN-OFF

GRV-IV28 | Internal management decision for a defined scope and period

[illegible]

INTERNAL READINESS CERTIFICATION & SIGN-OFF

[illegible]

SUSTAINMENT, IMPROVEMENT & ANNUAL RENEWAL

[illegible]

IMPLEMENTATION ACTION LOG

All open conditions, corrections, support commitments, and verification actions

[illegible]

IMPLEMENTATION ACTION LOG

All open conditions, corrections, support commitments, and verification actions

[illegible]

WORKBOOK CONTROL CHECKS

Blank state intentionally fails goal, standard, and evidence-plan installation checks

Check	Exceptions	Status	Owner / Fix
No approved goal charters		1 FAIL	Sponsor / IV01
No controlled standards		1 FAIL	System Owner / IV09
No approved evidence plans		1 FAIL	Verification Lead / IV11
Goal records have gaps		0 PASS	Implementation Lead
Stakeholder authority gaps		0 PASS	Implementation Lead
Current-state evidence gaps		0 PASS	System Owner
High risks lack mitigation		0 PASS	Risk/System Owner
Standard/version gaps		0 PASS	Standards Owner
Expired exceptions or changes		0 PASS	Change Authority
Control maps incomplete		0 PASS	Process Owner
Ownership/backup gaps		0 PASS	Implementation Lead
Resource readiness gaps		0 PASS	Resource Owners
Configuration not released		0 PASS	Records Owner
Pilot not decision-ready		0 PASS	Verification Lead
Competency records incomplete		0 PASS	Training/System Owner
Rollout not ready		0 PASS	Implementation Lead
Adoption below full standard		0 PASS	Verification Lead
Corrective actions overdue		0 PASS	System Owner
Audit findings overdue		0 PASS	Audit Lead
Certification not ready		0 PASS	Executive Sponsor

WORKBOOK CONTROL CHECKS

Blank state intentionally fails goal, standard, and evidence-plan installation checks

Check	Exceptions	Status	Owner / Fix
Sustainment plans incomplete		0 PASS	System Owner
Actions overdue		0 PASS	Action Owner

INTERPRETATION

A failed check identifies missing, incomplete, expired, overdue, or exception evidence. It does not by itself prove misconduct. For

DEFINITIONS, BOUNDARIES & OFFICIAL SOURCES

Internal readiness is decision-specific and does not replace qualified external authority

CONTROL DEFINITIONS					
Term	Definition	Primary Sheet	Decision Use	Owner	Review
Ready record	1.2	Multiple	Gate input; not automatic certification	System Owner	Weekly
Adoption score	understood, used, recorded, supported, and effectiveness evidence are recorded with verification and sign-off for a defined scope and period against incomplete, expired, overdue, or exception evidence	Adoption Verification	Identify recovery or verification need	Verification Lead	Per sample
Corrective action complete		Corrective Actions	Closure decision	System Owner	Weekly
Internal certification		Certification	Readiness gate only	Executive Sponsor	At gate/annual
Failed check		Checks	Correct or accept through authority	Owning role	Weekly
Unknown	known or available; it is not zero, no, or not	All	Reduce conclusion strength	Verifier	Per decision

BOUNDARIES	
GRV-IV owns	Implementation planning, rollout control, adoption verification,
Owning systems own	Their standards, definitions, records, subject decisions, qualified
Internal sign-off only	GRV-IV does not create an ISO certificate, regulatory approval, f
People and reporting	Do not suppress concerns, dissent, safety reports, complaints, p
Data restraint	Use controlled IDs and minimum necessary evidence; keep restr

OFFICIAL SOURCES

DEFINITIONS, BOUNDARIES & OFFICIAL SOURCES

Internal readiness is decision-specific and does not replace qualified external authority

CONTROL DEFINITIONS					
Term	Definition	Primary Sheet	Decision Use	Owner	Review
ISO 9001 - Quality management systems				https://www.iso.org/standard/62085.html	
ISO 19011 - Guidelines for auditing management systems				https://www.iso.org/standard/19011	
U.S. GAO - 2025 Green Book				https://www.gao.gov/greenbook	
OSHA - Safety and Health Programs				https://www.osha.gov/safety-management	
OSHA - Program Evaluation				https://www.osha.gov/safety-management/p	
OSHA - Worker Participation				https://www.osha.gov/safety-management/v	
CDC - Program Evaluation Framework, 2024				https://www.cdc.gov/mmwr/volumes/73/rr/r	
CDC - Evaluation Framework Action Guide				https://www.cdc.gov/evaluation/php/evaluat	
FDA - Food Code 2022				https://www.fda.gov/food/fda-food-code/foo	
FDA - Supplement to the 2022 Food Code				https://www.fda.gov/media/183271/downloa	
NIST SP 800-53A Rev. 5 - Control Assessment				https://csrc.nist.gov/news/2022/security-priv	
EEOC - Retaliation and Related Issues				https://www.eeoc.gov/laws/guidance/enforc	